



LARIMER HUMANESOCIETY

Lead Veterinary Technician

Job Title:	Lead Veterinary Technician
Department:	Veterinary Services
Job Classification:	Full-Time, Hourly, Non-Exempt
Job Relationships:	Reports to Supervising Veterinarian
General Purpose:	Provides veterinary and administrative support for the Clinic

The Lead Veterinary Technician for Larimer Humane Society assists the Supervising Veterinarian with department administrative functions, serves as a Euthanasia Trainer, maintains the maintenance schedule for clinic machinery and performs the tasks of a Veterinary Technician. Veterinary Technicians provide clinical and administrative support for the Veterinary Services Department. Schedules are full time and will include weekend shifts, nights, holidays, and overtime as needed.

Major Duties and Responsibilities:

- Performs all normal duties of Veterinary Technician
- Performs euthanasia as assigned, will become a Euthanasia Trainer
- Assists with care of animals in the shelter by cleaning cages, feeding, and other tasks as necessary
- Supervises and assists with basic training of veterinary students, veterinary technician students, and department volunteers, Department Volunteer Supervisor
- Aids in the training of Veterinary Assistants and Veterinary Technicians in the department
- Works alone, without other Veterinary Services Department staff, during assigned weekend shifts
- Aids the Supervising Veterinarian with inventory and ordering
- Maintains cleaning and general maintenance schedule on machinery in the Veterinary Services department
- In conjunction with the Supervising Veterinarian, maintains surgery calculation spreadsheets
- Learn and perform physical exams on all different types of animals
- Other duties as assigned

Job Qualifications:

- 3 years previous work experience in a veterinary clinic and/or animal shelter clinic as veterinary technician required; previous surgical assistant experience required. Veterinary Technician Certification highly desired
- Experience as a veterinary technician at Larimer Humane Society is a plus
- Must be proficient with intubation, IV catheter placement and IV injection techniques
- Direct animal care experience is required: restraining animals, cleaning cages, administering medication, etc.
- Must be comfortable monitoring and quickly responding to anesthesia and assisting surgeon as necessary
- Experience maintaining computerized medical records; Chameleon experience preferred
- Experience with dentals and dental radiology required
- Leadership and training experience preferred

- Strong verbal and written communication skills
- Detail-oriented and able to exercise good judgment when dealing with animal-related concerns
- Knowledge of basic animal handling; knowledge of basic animal health care; knowledge of animal breeds and colors
- Proven emotional intelligence, work ethic and integrity skills required
- Able to work both independently and in a team setting
- Able to remain calm and level-headed in an often stressful and emotional work environment
- Able to use sound judgment when dealing with confidential information
- Able to multi-task and prioritize job duties in a busy and constantly changing work environment
- Must be at least 21 years of age (required for insurance purposes); valid Colorado Driver's License and insurable driving record as some driving will be required.

Working Conditions:

Work Environment: Most work is performed in clinic or shelter setting; office space is a shared space; potential for exposure to zoonotic diseases; potential for exposure to dangerous and fractious animals; potential exposure to high noise levels when in kennel area; potential for animal bites and scratches while handling animals.

Physical Activities: Lifting of up to 50 pounds without assistance and more with assistance; potential for standing on feet for 8 hours or more a day; driving a vehicle; cleaning cages (scrubbing); kneeling; bending; squatting; data entry using a computer; walking dogs on a leash; performing physical examinations on animals; animal restraint; handling syringes and needles.

NOTE: This job description is not intended to be an exhaustive list of all duties, responsibilities or qualifications associated with the job. Larimer Humane Society conducts background checks, DMV checks and requires drug testing of all employment candidates.

Larimer Humane Society is an equal opportunity employer. Benefits for full time employees include options for medical, dental, vision, supplemental accident insurance, a matching 403b plan, paid time off accrual, 9 paid holidays and more. Benefits for part time employees include paid time off accrual, matching 403b plan and more.