Veterinary Services Volunteer Descriptions

**Department Assistant**

**Major Objective:** To assist Veterinary Services with daily duties. Participate in keeping the exam room and surgical suite clean, safe, and as comfortable as possible for the animals in our care.

**Duties:**
- Cleaning the surgical suite, treatment room and recovery rooms, including any cages or recovery bays
- Cleaning surgical instruments
- Wrapping surgical packs
- Assisting with surgical laundry
- Restocking supplies throughout treatment room as needed
- Other tasks as assigned

**Training:**
- Interview with Veterinary Services Department representative
- Attend Cat Handling training (mandatory prior to start of first shift)
- Attend Veterinary Services Department orientation
- Train with the department volunteer supervisor, veterinary services staff member or an experienced department volunteer as assigned

**Commitment:** Veterinary Services Volunteers must commit to one two-hour shift per week for a minimum of six months.

**Volunteer Profile:** Must be 18 years or age or older. The volunteer must understand the realities of an open admission shelter including the practice of humane euthanasia. Must be able to handle exposure to injured and ill animals. Must be able to remain quiet, work independently, be self-directed, handle a stressful environment, and respond quickly when instructed. Must be able to recognize and report emergency situations to Veterinary Services staff. Must be able to stand for long periods of time. Must maintain a mature and respectful attitude at all times.

**Volunteer Benefits:**
- Gain practical veterinary medical experience
- Exposure to a multitude of types and breeds of animals
- Exposure to shelter veterinary procedures and operations

**Supervision:** Direct supervision by Veterinary Technician and experienced volunteers, indirect supervision by staff veterinarians.
Surgery Prep Volunteer

Major Objective: To assist Veterinary Services with movement of surgery animals through shelter and with preparation of animals for surgery.

Duties:
- Open surgery suite for the day
- Move daily surgery animals to surgery recovery kennels including walking dogs outside prior to surgery
- Restrain animals for pre-medicating and induction
- Perform basic husbandry procedures (ear wiping, nail trimming and applying eye lubricant, etc.) for induced surgery patient
- Assist moving surgery patients into surgery, as requested
- Clean/replace bedding in kennels
- Complete Department Assistant duties as needed
- Assist with other duties as assigned

Training:
- Interview with Veterinary Services Department representative
- Attend Cat Handling training (mandatory prior to start of first shift)
- Attend Veterinary Services Department orientation
- Train with the department volunteer supervisor, staff member or an experienced department volunteer as assigned

Commitment: Veterinary Services Volunteers must commit to one two-hour shift per week for a minimum of six months.

Volunteer Profile: Must be 18 years or age or older. The volunteer must understand the realities of an open admission shelter including the practice of humane euthanasia. Must be able to handle exposure to injured and ill animals. Must be able to remain quiet, work independently, handle a stressful environment, and respond quickly when instructed. Must be able to recognize and report emergency situations to vet services staff. Must be able to stand for long periods of time, proficiently restrain animals, and lift small animals unassisted. Must maintain a mature and respectful attitude at all times.

Volunteer Benefits:
- Gain practical veterinary medical experience
- Develop an understanding of basic principles related to surgery preparation
- Exposure to a multitude of types and breeds of animals
- Exposure to shelter veterinary procedures and operations
- Practice and improve animal handling skills

Supervision: Direct supervision by Veterinary Technician and experienced volunteers, indirect supervision by staff veterinarians.
Surgery Recovery Volunteer

Major Objective: To assist Veterinary Services with recovery of surgery patients.

Duties:
- Receive post-op patients from veterinary staff member
- Monitor multiple patients post-op: extubation, take temperature, check incisions, etc.
- Place patients in surgery holding kennels when appropriate
- Clean recovery bays as patient is moved to surgery holding kennel
- Complete Department Assistant duties as needed
- Assist with other duties as assigned

Training:
- Interview with Veterinary Services Department representative
- Attend Cat Handling training (mandatory prior to beginning first shift)
- Attend Veterinary Services Department orientation
- Train with the department volunteer supervisor or an experienced department volunteer as assigned

Commitment: Veterinary Services Volunteers must commit to one two-hour shift per week for a minimum of six months.

Volunteer Profile: Must be 18 years or age or older. The volunteer must understand the realities of an open admission shelter including the practice of humane euthanasia. Must be able to handle exposure to injured and ill animals. Must be able to remain quiet, work independently, handle a stressful environment, and respond quickly when instructed. Must be able to recognize and report emergency situations to vet services staff. Must not be easily distracted. Must be able to stand for long periods of time, restrain animals, and lift small animals unassisted. Must maintain a mature and respectful attitude at all times.

Volunteer Benefits:
- Gain practical veterinary medical experience
- Develop an understanding of basic principles related to surgical recovery and monitoring
- Exposure to a multitude of types and breeds of animals
- Exposure to shelter veterinary procedures and operations
- Practice and improve animal handling skills

Supervision: Direct supervision by Veterinary Technician and experienced volunteers, indirect supervision by staff veterinarians.
**Technician Assistant Volunteer**

**Major Objective:** To assist Veterinary Technicians with restraint of shelter animals for examination, vaccination and other medical procedures.

**Duties:**
- Assist veterinary technicians with restraint of shelter animals for examinations, vaccinations and other medical treatments as requested.
- Assist with other duties as assigned.

**Training:**
- Interview with Veterinary Services Department representative
- Attend Cat Handling training (mandatory prior to start of first shift)
- Attend Veterinary Services Department orientation
- Train with the department volunteer supervisor or an experienced department volunteer as assigned.

**Commitment:** Veterinary Services volunteers must commit to one two-hour shift per week for a minimum of six months.

**Volunteer Profile:** Must be 18 years or age or older. The volunteer must understand the realities of an open admission shelter including the practice of humane euthanasia. Must be able to handle exposure to injured and ill animals. Must be able to remain quiet, work independently, handle a stressful environment, and respond quickly when instructed. Must be able to recognize and report emergency situations to vet services staff. Must be able to stand for long periods of time, restrain animals, and lift small animals unassisted. Must maintain a mature and respectful attitude at all times.

**Volunteer Benefits:**
- Practice and improve animal handling skills
- Exposure to a multitude of types and breeds of animals
- Exposure to shelter veterinary procedures and operations

**Supervision:** Direct supervision by Veterinary Technician and experienced volunteers, indirect supervision by staff veterinarians.